

# MEMORANDUM

**DATE:** April 8, 2011

**TO:** Dale Burkett, Chairman  
Councilman John Howren  
Councilwoman Brenda Craig

**FROM:** Jim Palenick, City Manager

**SUBJECT:** Audit/Bids/Insurance Committee Meeting  
**April 13, 2011—8:00 a.m.; 2<sup>nd</sup> Floor, City Hall,  
City Council Conference Room**

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There will be a meeting of the Audit/Bids/Insurance Committee on **Wednesday, April 13, 2011 at 8:00 a.m.** in the **City Council Conference Room**, located on the 2<sup>nd</sup> floor, City Hall.

The items to be discussed are shown on the attached Agenda.

Thank you.

CC: Mayor/Council  
Jim Palenick, City Manager  
Flip Bombardier, Assistant City Manager/Public Infrastructure  
Larry Wood, Assistant City Manager/Director of Human Resources & Admin. Svcs.  
Ash Smith, City Attorney  
Melissa Magee, Assistant City Attorney  
Rachel Bagley, Managing Executive for Marketing & Revitalization Initiatives  
Jack Kiser, Senior Executive for Strategic Development & Special Projects  
Melody Utery, Director of Financial Services  
Crystal Falls, Budget Administrator  
Deputy City Clerk  
Gaston Gazette  
Charlotte Observer  
Post

**GASTONIA AUDIT/BIDS/INSURANCE  
COMMITTEE MEETING**

2<sup>nd</sup> Floor City Hall  
8:00 a.m.  
Wednesday, April 13, 2011

**AGENDA**

**Agenda Topics**

**Presentation**

**Welcome and Call to Order:**

Chairman Dale Burkett

**Item 1:** Insurance Considerations for FY 2011/2012

Mr. Larry Wood, Asst. City Mgr./  
Director of HR & Admin. Services

**Item 2:** Other Related Matters

Adjournment