File #: _____
Date Rec'd: _____
Rec'd By: _____
Fee: _____

APPLICATION
for the
BOARD OF ADJUSTMENT

REQUEST: **Zoning:** ___Variance ___ Appeal ___ Special Exception ___ Nonconforming Use or Structure

Code Enforcement: ___ Appeal

APPLICANT: Name _____

Address _____

_____

Phone _____

PROPERTY OWNER: Name _____

Address _____

_____

Phone _____

Property Location: _____

Gaston County Parcel ID Number: _____

Deed Book and Page Number: _____Book _____Page number

Please list the reason for the request. _____
_____
_____

1) Variance requests must be accompanied by a survey of the property showing all structures, including the proposed request and a non-refundable application fee ($110.00 for single family residential, $175.00 + $5.00 per acre for anything other than single family residential). Applicants should be prepared to address the variance approval criteria found in section 5.14.5 of the UDO.
2) Zoning appeals must be received within thirty days from the receipt of the determination being appealed. A $100.00 non-refundable application fee is required.
3) Code Enforcement appeals must be received within 10 days of receipt of the order. A $100.00 non-refundable application fee is required.
4) Special exceptions and Nonconforming uses and structures should be accompanied by a survey of the property showing all structures, including the proposed request and a $100.00 non-refundable application fee.
5) Surveys should show all information relevant to the request being made.
6) Applications must be received by the last Monday of a month to be placed on the following months meeting, which is generally held on the fourth Thursday. Application deadlines and meetings are subject to change due to holidays.

Applicant signature _____ **Date** _____