



Notice of Uniform Guidance Requirements City of Gastonia Federal Pass-Through Agencies

Due to *regulations that are effective either 01/01/2018 OR 07/01/2018*, the following information may have an impact upon your agency when contracting with the City of Gastonia for federally-funded activities, more specifically funds received from the U.S. Department of Housing and Urban Development (HUD). So that you are aware, please review the information below and take action as necessary.

SUMMARY

In December 2014, OMB together with federal awarding agencies issued an interim final rule to implement the *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*. Uniform Guidance replaces the multiple OMB Circulars currently in place.

REQUIREMENT

Several extensions for implementation of the requirements were set in place however, the *final compliance date is 07/01/2018*. *ALL entities that receive Federal funds ARE REQUIRED to have board adopted written purchasing policies* and these written policies must state that purchases funded with Federal grant funds must conform to the applicable Federal law and the standards for purchasing identified in the OMB Uniform Guidance, codified at 2 C.F.R, Subpart D (Section 200.317-326).

DEFINE OPERATIONAL YEAR

It will be necessary for your agency to provide written documentation as to your operation year, whether fiscal or calendar year. If your agency's year-end is June 30 then a written purchasing policy must be in place by *July 1, 2018*; If the *year-end is December 31*, agency *procedures should have been in place as effective January 1, 2018*. If the policy is already in place, please provide a copy of the policy and the date effective.

SUBMIT POLICY DOCUMENTATION

Copies of these policies must be provided to our office for maintenance in our records, and a copy must be submitted annually each year thereafter or prior to each written agreement, as applicable. Your agency's compliance with the OMB Uniform Guidance will be verified prior to the execution of any future written agreements/contracts with the City of Gastonia.

RESOURCE(S)

https://www.hud.gov/program_offices/public_indian_housing/reac/products/mf_news
<https://www.federalregister.gov/documents/2015/12/07/2015-29692/uniform-administrative-requirements-cost-principles-and-audit-requirements-for-federal-awards>

ADDITIONAL RESOURCE(S)

<https://www.councilofnonprofits.org/omb-uniform-guidance-nonprofits-know-your-rights>
<https://www.councilofnonprofits.org/nonprofit-audit-guide/federal-law-audit-requirements>

We are currently reviewing our policies to ensure our compliance with this regulation, and wanted to alert you of the impending requirements. Additional guidance will be provided prior to future transactions. Should you have any questions, feel free to contact our office:

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